

**Minutes**  
**Regular Meeting of the Board of Directors**  
**METROPOLITAN FOOTBALL STADIUM DISTRICT**  
**Wednesday, September 16, 2020**

Board members present:

Ray Baker	Tim White	Jim Harrington
Rick Sapkin	Gene Ciancio	Bob Lee
Don Johnson	Chauncey Billups	

Agenda Item 1:

Call to Order

On Wednesday, September 16, 2020, a meeting of the Board of Directors of the Metropolitan Football Stadium District was called to order at 10:01 a.m. by Ray Baker via a zoom conference call. As there was a quorum, the following business was conducted.

Agenda Item 2:

Approval of Minutes

A motion to approve the minutes of June 17, 2020 was made by Don Johnson, seconded by Tim White and unanimously approved.

Agenda Item 3:

Stadium District Association – Insurance

Matt Sugar introduced Steve Doss, Vice President of CCIg, to review options for liability insurance for the District. Pursuant to the Stadium Lease Agreement, SMC and the District jointly select an insurance consultant to advise on insurance coverages and Mr. Doss serves in this capacity.

Mr. Doss reviewed the option with the Colorado Special Districts Pool (CSD Pool) which would provide the District with separate insurance coverage for liability with respect to the stadium in addition to the coverages obtained by SMC. The District has always been an additional insured on the SMC policy, sharing in the stadium's insurance limits. This insurance would provide independent liability limits for the District while still having SMC and the Denver Broncos as the primary coverage. The improved coverage would increase the Public Officials Liability insurance

from a \$1 million dollar limit to a \$10 million dollar limit, and reduces the annual premium by \$3,500. In order to participate in the CSD Pool, it is necessary to join the Colorado Special District Association for a small annual fee.

Craig Umbaugh, legal counsel for the Stadium District, thanked Mr. Doss for his help. As was mentioned earlier, SMC procures the general insurance coverage of the stadium for football games and any other stadium events, but since the Stadium District offices are in the stadium, the District should maintain general liability insurance for its activities. Mr. Umbaugh described the resolution required to join the Colorado Special Districts Property and Liability Pool along with the Intergovernmental Agreement with the CSD Pool, which requires designation of a representative and an alternate representative.

After further discussion, a motion to approve the resolution, to procure insurance from the CSD Pool, to approve the "Intergovernmental Agreement for the Colorado Special Districts Property and Liability Pool" and to designate Matt Sugar and Gene Ciancio as the Stadium District's representative and alternate representative was made by Don Johnson, seconded by Jim Harrington, and unanimously approved.

#### Agenda Item 4:

Stadium Protocols and Stadium Updates – Jay Roberts and Zach Myhra

Jay Roberts, General Manager of Stadium Management Company ("SMC"), updated the board that although events have been cancelled due to COVID, the stadium has continued to host monthly food pickups in coordination with Denver Human Services and Food Bank of the Rockies that take place in the stadium parking lot. There is an event scheduled for the upcoming weekend, an Alzheimer's Drive-Thru Promise Garden event that is normally held in City Park.

Other than these events, SMC has been focused on how to allow fans safely back into the stadium. SMC recently received approval from the Governor's office to allow close friends and family of the players and staff at the game this past Monday night. This allowed SMC to test the new processes needed to address COVID-19 protocols. Mr. Roberts said it went well with some minor issues that need to be addressed. The stadium will be ready for limited fans at the game on September 27<sup>th</sup> against Tampa Bay. The stadium capacity will be approximately 5,700 fans at this game. Those tickets went on sale to season ticket holders recently through a lottery system. Fans will only be in the first four levels of the stadium bowl, the two club levels, the reserved seats, and suite levels. The approval from the Governor's office provides that SMC may increase the number of fans as the season goes on. There are no guarantees from the State, but the goal

is to operate the stadium safely and show how well social distancing and adherence to the guidelines can be implemented.

Mr. Roberts went over some of the changes you will see at the stadium on game day. All suite windows will be required to be open for the games. Gates have increased signage for social distancing, mask and hand washing reminders, and COVID warnings. At the bag check point before the gate, every fan will be monitored to ensure they have a mask on. The bathrooms will be social distanced as well with every other sink and stall being blocked off. All bathrooms have been remodeled to be “touchless”, which was a large project that was accelerated and completed this season. The press dining room has had changes to minimize touch points and to minimize contact with staff and guests. Drinks are now in coolers and there are dispensers with tiny napkins to use to open any doors. Over 500 hand sanitizers are available throughout the stadium in addition to concession-related hand sanitizers. Improvements include bi-polar ionization to improve air quality, electrostatic sprayers used to disinfect and clean areas, and reverse ATM’s have been installed.

Zach Myhra, Director of Facilities for the Stadium Management Company (“SMC”), discussed further improvements that are not COVID related. On the north side of the stadium, there is a new automated gate that allows security staff to monitor flow in and out of the stadium. New bollards have been installed on the north side in addition to a bus pullout lane so that traffic can flow easier. There has been continued work on the concession stands over the last several months.

Mr. Myhra said SMC would be prepared to discuss the upcoming Capital Repair and Replacement needs for 2021 before the end of October.

No action from the board is required at this time.

#### Agenda Item 5:

#### Comments from the Public

Mr. Burke Beu introduced himself as a Colorado native and lifelong Broncos fan. He stated that the board is a public board and it serves the public, not the Denver Broncos. He stated that the majority of the public across this district and across the country supports standing for the National Anthem. He suggested the board adopt a resolution that states it is the expectation that everyone stand for the National Anthem at the stadium.

Mr. Baker thanked Mr. Beu for his comments and that the District appreciates his participation. At this time, Mr. Baker asked the board for any comments, to which there were none.

Agenda Item 6:

Comments from the Board--None

Agenda Item 7:

Other Matters--None

Agenda Item 8:

Adjourn

There being no other business, a motion to adjourn was made by Gene Ciancio, and was seconded by Tim White and unanimously approved.

Next meeting is scheduled for Wednesday, November 18, 2020